

**APPLICATION FOR EMPLOYMENT**  
(An Equal Opportunity Employer)

**PERSONAL INFORMATION**

Name \_\_\_\_\_ Today's Date \_\_\_\_\_  
Last First Middle Initial

Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
Street City State Zip

Email address \_\_\_\_\_

Are you eligible to work in the United States? ☐ Yes ☐ No

Are you at least 18 years or older? ☐ Yes ☐ No

Have you ever been convicted of a crime other than a minor traffic offense during the last ten years? A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness, and nature of the crime and rehabilitation will be considered. ☐ Yes ☐ No

If yes, provide details (dates, charges and location for all conviction): \_\_\_\_\_

Have you ever been terminated from employment or asked to resign by an employer? ☐ Yes ☐ No

If yes, please provide Company name (s) and details: \_\_\_\_\_

Can you work any shift? ☐ Yes ☐ No Can you work overtime, including weekends? ☐ Yes ☐ No

Are you able to perform the job's essential duties for which you are applying, with or without reasonable accommodation? ☐ Yes ☐ No

**EMPLOYMENT INFORMATION**

Position applying for \_\_\_\_\_ Date available to start \_\_\_\_\_

Type of Employment Desired ☐ Full Time ☐ Part Time ☐ Seasonal Hourly rate/Salary desired \_\_\_\_\_

Have you ever applied to work for this company before? ☐ Yes ☐ No If yes, explain when and what position \_\_\_\_\_

Have you ever worked for this company before? ☐ Yes ☐ No If yes, explain when and position held \_\_\_\_\_

Are you currently employed? ☐ Yes ☐ No If so, may we inquire your present employer? ☐ Yes ☐ No

Why do you desire to make a change? \_\_\_\_\_

Have you ever held a position of trust (handling money or confidential material)? ☐ Yes ☐ No

Do you have steady transportation to work? ☐ Yes ☐ No

How did you hear about us? ☐ Walk-in ☐ Advertisement ☐ Referral ☐ Other If other, explain \_\_\_\_\_

Do you know anyone who works for our company? ☐ Yes ☐ No If yes, state name and relationship to you \_\_\_\_\_

**EDUCATION INFORMATION**

EDUCATION	NAME AND LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DEGREE RECEIVED	SUBJECT STUDIED / MAJOR
High School				
College or University				
Trade, Business, or Correspondence School				

## EMPLOYMENT HISTORY

Include your last 5 (five) years of employment history, including periods of unemployment, starting with the most recent and working backward in time. Please do not write "SEE RESUME." Incomplete information could disqualify you from further consideration.

From	To	Employer	Telephone
Job Title		Address	Immediate Supervisor and Title
Summarize the nature of work and job responsibilities			
Reason for Leaving		Starting Rate/Salary	Leaving Rate/Salary

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Do you have any special skills, experience, and/or training that would enhance your ability to perform the position you applied for? If so, please explain:

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### REFERENCES

Give the names of three persons not related to you, whom you have known for at least three (3) years:

Name	Address, Phone, Email	Company/Occupation	Years Acquainted

***Please read carefully before signing:***

NATURE COAST ROOFING SOLUTIONS, INC is an equal opportunity employer NATURE COAST ROOFING SOLUTIONS, INC does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical or mental disability, military status, or unfavorable discharge from military service.

I understand that neither completing this application nor any other part of my consideration for employment establishes any obligation for NATURE COAST ROOFING SOLUTIONS, INC to hire me. If I am hired, I understand that either NATURE COAST ROOFING SOLUTIONS, INC or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of NATURE COAST ROOFING SOLUTIONS, INC has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to NATURE COAST ROOFING SOLUTIONS, INC true and complete information on this application. No requested information has been concealed. I authorize NATURE COAST ROOFING SOLUTIONS, INC to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

THIS APPLICATION WILL BE KEPT IN COMPANY FILES FOR 1 (ONE) YEAR FROM THE DATE RECEIVED